

Written Document Analysis Worksheet

1. Type of Document (circle one)

Newspaper

Map

Advertisement

Letter

Telegram

Congressional Record

Patent

Press Release

Census Report

Memorandum

Report

Other

2. Unique Physical Qualities of the Document:

___ Interesting letterhead

___ Notations

___ Handwritten

___ "Received" stamp

___ Typed

___ Other

___ Seals

3. Date(s) of Document:

4. Author (or Creator) of the Document?

Position (Title)

5. For what audience was the document written?

6. Document Information:

A. List three things the author said that you think are important.

1. _____

2. _____

3. _____

B. Why do you think this document was written?

C. What evidence in the document helps you to know why it was written? Quote from the document.

D. List two things the document tells you about the life in the United States at the time it was written.

1. _____

2. _____

E. Write a question to the author that is left unanswered by the document.

